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Dear Professor Syed Arshad Hussain

Re: C10 IUPAP Endorsement of the Fourth International Conference on Materials Science (ICMS2024)

We are pleased to inform you that the Executive Council of the IUPAP has approved under Commission 10 (C10) the Endorsement of the Fourth Edition of the International Conference on Materials Science (ICMS-2024) which is scheduled to be held on 31 January – 02 February 2024 at Tripura University in Tripura, India.

In accordance with the current conference rules and guidelines, the IUPAP approves Endorsed conferences as a form of support to enable conference organizers to display on their promotional materials their association with IUPAP. Please note that IUPAP Endorsed conferences are approved without granting financial allocation.

Please note that IUPAP support of your conference is subject to your agreement to abide by IUPAP Policies on Conferences (http://iupap.org/sponsored-conferences/conference-policies/); including those of Free Circulation of Scientists, maximum IUPAP conference registration fee, as well as the IUPAP policy statement on harassment at conferences. As a condition for IUPAP support, you are required to display explicitly on your conference website the two IUPAP policy statements; one on Harassment at conferences, and the other on the Free Circulation of Scientists. The two policy statements are here reprinted in their abridged versions for ease of reference.

1. **Free Circulation of Scientists:** The principle of the Universality of Science is fundamental to scientific progress. This principle embodies freedom of movement, association, expression and communication for scientists, as well as equitable access to data, information and research materials. In pursuing its objectives with respect to the rights and responsibilities of scientists, the International Union of Pure and Applied Physics (IUPAP) actively upholds this principle, and, in so doing, opposes any discrimination on the basis of such factors as ethnic origin, religion, citizenship, language, political stance, gender, or age. IUPAP should only sponsor conferences and events at institutions and in countries that uphold this principle. If scientists are excluded from attending IUPAP-sponsored international conferences by a host institution or country on the basis of any of these factors, IUPAP should register its concern at the highest level of that institution or country, and should not sponsor any future events in that country until such exclusions have been eliminated. [Section 1. (http://iupap.org/sponsored-conferences/conference-policies/)]
2. **Harassment at Conferences:** It is the policy of the International Union of Pure and Applied Physics (IUPAP) that all participants at an IUPAP-supported Conference will enjoy a comfortable experience, and that they will treat each other with respect at all times. The conference organisers will appoint two advisors at the conference who will consult with those who have suffered from harassment and who will suggest ways of redressing their problems, and an advisor who will counsel those accused of harassment. [Section 4 IUPAP Conference Policies, weblink (http://iupap.org/sponsored-conferences/conference-policies)].

In an effort to encourage diversity and inclusion in Physics, the Council has resolved that all IUPAP-supported conferences be required to include as part of the conference programme an activity that would stimulate discussion among all conference participants on Diversity and Inclusion in Physics. Examples of possible activities include: a plenary session or talk, a brief presentation followed by an exhibition (where possible) that remains open a significant amount of time during the conference. Organization of a conference activity on Diversity and Inclusion in Physics is mandatory for all IUPAP-supported conferences.

You are kindly advised to read the attached, **IUPAP Conference Endorsement Policy Information Form**, sign it and return it as instructed on the form. This indicates that you will abide by the IUPAP policies on conference support.

If you have not already done so, you are kindly reminded to submit to the IUPAP secretariat a list of women who will be participating in your conference both in the local and international organizing committees and as plenary and invited speakers at conference sessions. The submitted list should also include the total number of plenary and invited conference speakers in order to allow the IUPAP to quantify accurately the level of participation of women.

As soon as possible following the Conference, **but within 2 months** of the close of conference, the organisers are required to submit the online **Conference Report** (http://iupap.org/sponsored-conferences/conference-report-form/) containing basic information on the Conference and confirming that they complied with IUPAP requirements. Please look at the form to make sure the conference registration process allows you to collect the information required to complete it.

If your conference is a series conference which has received IUPAP funding or endorsement before, you are kindly requested to liaise with the organizers of your previous (IUPAP-supported) conference to ensure that they had submitted to the IUPAP the conference report, as required.

We do hope that you are in communication with the National Liaison Committee of IUPAP for your country. We would very much appreciate your inviting the Chair of the respective National Liaison Committee or a member of the sponsoring Commission or some other representative of either to the Conference, to welcome the delegates on behalf of the IUPAP.

Please advise the delegates that it is important to apply for any needed visas as early as possible. For some countries this can take up to three months. IUPAP would be grateful if you would assist delegates if necessary and report serious difficulties or delays to us.

You are also kindly requested to keep the Chair of your commission informed of the development of this Conference by sending copies of announcements and other documents, as well as, eventually, a copy of the proceedings. Moreover, in light of the ongoing effects of the Covid-19 global pandemic which continues to impose certain restrictions on international mobility, the IUPAP Council strongly encourages conference organizers to ensure that where feasible, conferences are held in hybrid format to allow both physical and remote access to either live or recorded conference sessions.

In accordance with the IUPAP Conference rules and guidelines, the Endorsement support extended to your conference also grants you permission to use the **IUPAP logo** on your conference website and other conference-related documents.
related promotional materials. We attach for such usage a high resolution image of the IUPAP logo, which we urge you to use as widely as possible. We also ask you to display the attached IUPAP posters at strategic locations at your conference venue as a means to popularize the IUPAP. One poster is a general IUPAP poster, and the other displays the winners of the IUPAP Young Scientist Prize from different IUPAP Commissions.

In case the IUPAP Commission leaflet has been provided to you by the Commission under which IUPAP support was approved, we further encourage you to use the IUPAP poster as a leaflet with Commission details printed on the backside of a double-sided leaflet.

Acknowledgement of this correspondence, including all subsequent correspondences regarding the IUPAP Conference support rules, guidelines and procedures, should be forwarded to the IUPAP Associate Secretary General Rudzani Nemutudi using the following E_Mail address: rudzi@tlabs.ac.za , with a copy to the IUPAP Administrative Office Secretariat at Secretariat@IUPAP.org.

Please accept our best wishes, in advance, for the success of your conference event.

Sincerest regards,

Rudzani Nemutudi
IUPAP Associate Secretary General:

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